

PROPOSED TENANCY DEPOSIT (Amount equivalent to 5 weeks rent unless otherwise specified)

I CONFIRM THAT I / WE ARE FUNDING THE COMPLETE DEPOSIT: Please sign here

If someone other than you is responsible for paying all or part of the deposit please complete the full name and address of each person as we are required to serve them with a copy of the Deposit Protection Scheme Terms and Conditions. (If there is more than one person, we require the details of each).

Full Name:

Address:

Full Name:

Address:

SPECIFIC REQUESTS

Please list any special requests below and whether they have already been agreed by the Landlord (furnished/unfurnished, removal of specific items, permission to install Sky dish etc)

PLEASE LIST ANY PETS THAT WILL BE KEPT IN THE PROPERTY

Type of pet (please include any dog breeds)

Sex and age of animals

If you have a dog(s), please let us know how long they will be left alone (when you are working etc) and what arrangements are in place for their care, eg. Dog day care, dog walkers visiting property, crate trained etc.

CRIMINAL CONVICTIONS

Has anyone that will be residing at the property, got any historic or unspent criminal convictions or pending court cases? No Yes If yes, please specify:

CURRENT LANDLORD (if applicable)

Full name and address

Amount of rent: £

Full name of contact person (if managed by agent)

Telephone landline

Telephone mobile

E-mail Address

Once the references have been completed and approved, we will prepare the relevant Tenancy Agreement and paperwork. Please confirm how you would like this to be sent (please tick):

E-mail

Post

Please be aware that in order for us to hand keys over on the Tenancy start date, we will require cleared funds either paid directly into an Emma Creasey Lettings bank account, cheque (paid 5 working days prior to the Tenancy start date). NB we do not accept card payments. Please confirm how you will be paying (please tick):

Internet banking/BACS

Cheque

TENANT DECLARATION

I hereby confirm that the information I have given in this application form is true and accurate to the best of my knowledge and not misleading.

I confirm that I have been given the opportunity to read the relevant Applicant Privacy notice.

I understand that the relevant information may be used by credit card companies, credit reference companies, existing/previous landlords/letting agents/employers/accountants etc. The information can also be used during any tenancy for the management of the property, including but not limited to, being given to contractors and being used to chase money owed.

I understand that the letting agent will use the information provided to make decisions about my application. This can also mean that if any information is found to be untrue, the application can be declined and I may lose all or part of the holding deposit.

I understand that the information given by credit reference companies will be shared with the letting agent and landlord in accordance with the relevant privacy notice. I understand that the referees and bank listed above may be contacted by the landlord, agent or referencing company.

The Deadline for Agreement is the date by which the agreement needs to be completed ie Start of Tenancy or the Holding Deposit will become refundable unless one of the events listed in Schedule 2 of the Tenant Fees Act 2019 occurs.

It is agreed that the Deadline for Agreement for this tenancy will be ie. the start of tenancy date.

It is agreed that the holding deposit may be applied to the tenancy deposit (equivalent of five weeks rent) at the start of the tenancy.

Signed by the applicant(s):

Print name(s): Date:

As part of the legal process of letting a property we may be required to provide you with certain information (the How to Rent guide) prescribed by law. Please tick this box if we may email you this information and other documents and notices to reduce our environmental impact through unnecessary printing

Yes please e-mail any documents and notices.

Tenant Identification (to be completed with the Landlord/Letting agent)

Has proof of residency been copied and put on file?

Proof of residency means two original and different documents such as bank statement, utility bill, council tax bill, telephone bill etc. with the applicant's name and current address on. The documents must not be older than three months, or the most recent version if issued less frequently, when this application is made.

Yes No, specify why

Has a certified and signed copy of a passport and any other valid personal identification been put on file?

A current or expired passport is acceptable otherwise a birth certificate (plus marriage certificate if name has been changed) will be required.

Yes No, specify why